



# Evans City Borough Council Regular Meeting Minutes

Monday, August 3, 2020 at 7:00 pm

## 1. Call to Order

### Minutes:

Called to order with the pledge of allegiance at 7 pm

## 2. Roll Call

### Minutes:

Present: Cheri Deener-Kohan, Norm Nelson, Brad Rubinosky, Diana Zoelle, Dean Zinkhann - Mayor.

Others Present: Neva Stotler - Solicitor, Beth Crowley - Secretary, John Rogers - EDCO Park, Sueli Pfaffle of 135 S. Washington St, Jeff Watson of 127 Pattison St, Rob Reppert of 215 Elizabeth Ave.

## 3. Public Comment

### Minutes:

Mr. Watson brought concerns of his neighbor burning a recreational fire which he feels is too close to his property and dangerous to his house. He would like the fire pit moved to the other side of the property. Council will look into the current burn ordinance.

Ms. Pfaffle would like to be able to add parking area in her sister's yard. Mr. Nelson will meet with both her and her sister to see what can be done and discuss possible alternatives with Jack and Kevin.

## 4. Discussion Items

### a. Downtown Revitalization

#### Minutes:

Ms. Zoelle has been in contact with the manager of Jackson Township to discuss the opportunity to share a code enforcement officer.

### b. HRG Information

#### Minutes:

Report is attached.

**c. Survey**

**Minutes:**

Ms. Zoelle would like to survey residents and business owners to see how our town should grow and revitalize. Ms. Deener asked if it would be better to start revitalization one block at a time. Ms. Zoelle responded that all revitalization would be done in phases at the guidance of an engineer.

**5. Official Actions**

**a. Approval of Minutes**

**Minutes:**

Motion to approve July 6, 2020 regular meeting minutes and July 16, 2020 agenda meeting minutes made by Nelson, second by Zoelle.

**Vote results:**

Ayes: 4 / Nays: 0

**b. Payment of the expenses**

**Minutes:**

Motion to approve payment of expenses for August as listed made by Zoelle, second by Nelson.

**Vote results:**

Ayes: 4 / Nays: 0

**c. Appoint Beth Crowley as RTK Officer**

**Minutes:**

Motion to appoint Elizabeth Crowley as the Right-to-Know Officer for Evans City Borough made by Rubinosky, second by Zoelle.

**Vote results:**

Ayes: 4 / Nays: 0

**d. Allow secretary to verify and calculate bids as able**

**Minutes:**

No motion needed.

**e. Motion to have off-site back-up for office computer**

**Minutes:**

Motion tabled until further information is obtained.

**f. Motion to hire new payroll company**

**Minutes:**

Motion tabled due to cost estimates being higher than the current charges.

**g. Motion to change lock at office to keypad and master key**

**Minutes:**

Motion to look into cost effective options to change office door lock to a keypad with master key made by Nelson, second by Zoelle.

**Vote results:**

Ayes: 4 / Nays: 0

**h. Action item for employee**

**Minutes:**

A motion to raise Crowley's current wage by 4.5% made by Rubinosky, second by Zoelle.

**Vote results:**

Ayes: 4 / Nays: 0

**i. Burn Ban**

**Minutes:**

Motion made by Nelson to ban all burning due to the recent drought until further notice, second by Zoelle.

**Vote results:**

Ayes: 4 / Nays: 0

**j. Purchase of 2 iPads**

**Minutes:**

Nelson motioned to purchase 2 iPads to assist with the 2020 Census, second by Zoelle.

**Vote results:**

Ayes: 4 / Nays: 0

**k. Vacant Council Position**

**Minutes:**

Robin Reppert of 215 Elizabeth Avenue, submitted a letter of interest for the vacant council position. Nelson motioned to appoint Reppert with the swearing in to be held at the September meeting, second by Rubinosky.

**Vote results:**

Ayes: 4 / Nays: 0

**6. Reports**

**a. Mayor**

**Minutes:**

Mayor Zinkhann would like to thank the Public Works crew for moving pews to the Cathedral at the cemetery from St. Matthias' Church.

-He also reported that Penn Power has been working to put electric to the

poles on Main St. for Holiday decorations. A new pole is needed that the Lion's Club will pay for. The Lion's Club also contributed \$2000 for new decorations.

-The pending Police Commission Meeting will include interviews for a full-time officer.

-He reported that there are trees on Jefferson St causing a nuisance. Nelson said that if it's within the borough Right-of-way, it would be able to be trimmed.

-Veterans Flags have been replaced near NexTier Bank and benches have been placed for when the memorials are moved.

-Still waiting on indemnification agreement to be written by NexTier and Ms. Stotler will draft a maintenance agreement for the Veteran's Memorials to be moved to NexTier property from EDCO Park.

-Has been in contact with State Representative James Marshall regarding railroad wall falling in.

#### **b. Solicitor**

##### **Minutes:**

Nothing new to report.

#### **c. President**

##### **Minutes:**

Ms Deener submitted a report that includes the following:

-The police have requested that the internet speeds be increased. A faster internet package will increase the current bill by \$40, which ECSF Regional PD will reimburse the borough in their monthly rent.

-Littlefoot Quilt Shop will be removing the covers from the parking meters along the entrance to their business due to the cost of maintaining the meters for customers.

-Spoke with a representative from Bruce & Merrilee's and a contract will be written for traffic signal maintenance for Evans City Borough.

-Spoke also with the police department about the possibility of holding a Bike Safety Course in 2021 for the children of Evans City.

-Covid-19 related expenses will be submitted to the county for reimbursement by the CARES Act. The park will submit their Covid expenses as well.

-Seneca Valley is planning on opening the new elementary school in 2022.

-Discussions have been held with the library board on opening the community room to allow public meetings. The room will need to have extra cleaning done and social distancing guidelines will need to be kept.

-The 2020 Census has already had a 72% response from Evans City residents.

Word is being spread of the importance of completing the census for local funding.

#### **d. Committees**

##### **Minutes:**

HR: a list of potential hires has been put together and will be submitted for the secretary to contact for interviews.

Finance: Mr. Nelson has been looking over the budget to start planning for next year. Ms. Zoelle requested to be added to the committee

Streets: Report on file. New security system caught multiple young people broken in at the salt shed. General consensus was to not press charges unless it happens again.

Park: Asked for approval from council to add an ADA compliant swing and shelter with monies from donations in memory of Ron Volz. Council unanimously agreed.

#### **7. New / Unfinished Business**

#### **8. Adjournment**

##### **Minutes:**

Meeting adjourned at 8:41pm.

##### **Vote results:**

Ayes: 4 / Nays: 0

#### **9. Executive Session (as needed)**