

**Evans City Borough Council Meeting  
Monday July 1, 2019**

Members in attendance were as follows:

Councilman Dyer	Present
Councilwoman Armstrong	Present
Councilwoman Parenti	Present
Councilwoman Natali	Present
Councilman Otto	Present

Also Present:
Mayor Zinkhann
Neva Stotler, Solicitor
Ed Tanski, ECWSA
John Rogers, EDCO Park
Aaron Walker, ECVFD

Council President Dyer called meeting to order at 6:00 PM with pledge of allegiance.

Public Comment:

Mark O'Connor, currently resides at 559 Jefferson Street, discussed the safety risk of having only one employee for the street department, also addressed operational efficiency and is concerned about liability to the Borough by not having more than one employee. He also mentioned the Trump 2020 billboard and if it is in violation to an ordinance. Council President Dyer stated that he has asked Kevin Harancher, and has not heard back from him, that there is a signed ordinance, and that he will check with Kevin again.

Chris Thomas, who currently resides at 415 E Main Street, mentioned his concern about there only being 1 person currently employed for the street department and the efficiency of it, he mentioned that he came to Borough office to request help with cleaning of gutters, that Jack did come help with that, stressed concerned about conditions of Hill Street behind St Matthias Church.

Rita Reifenstein expressed concern again about changing the time of the council meetings so that more residents, particularly the working residents, can attend them. She discussed closing of Viola's and is concerned about residents no longer having access to a local grocery store. She also mentioned a one-way street sign on Franklin Street that should not be there because it directs traffic to a nonexistent street. Council President Dyer stated that it will be looked at and discussed.

Council President Dyer questioned Mayor Zinkhann about an invoice from McMaster-Carr that came to the Borough office, it was billed to the Borough, but had a note on it that stated that Mayor Dean Zinkhann placed this order. Mayor Zinkhann confirmed that that order was placed as stated, he believed it was already paid, and did not understand what the problem was with it. Council President Lee Dyer asked that in the future, to eliminate confusion as to if it was paid or not, to be

sure to not order things to be invoiced to the Borough. He said things can be mailed to the office, but just to be sure not to charge to the Borough office.

The Cystic Fibrosis Foundation is having the 2019 Cycle for Life Ride on Sunday, September 8, 2019, from 7 AM-4 PM, the Police Commission has been notified, EDCO Park authorized the use of the park as a rest stop for the event, their permission form was approved by Council.

The current Facebook Page for the Borough was discussed, particularly the use of it being done correctly. Solicitor Neva Stotler stated that the Borough needs to get a social media policy established that deals with comments made to posts on the page. Solicitor Neva Stotler advised that non-employees and/or Council members should not be on as administrators, and that the Borough Secretary should be the main administrator on the page. Council asked Neva to send a letter to the former employee to shut the page down or remove herself from the page. It was also asked of Councilwoman Shelley Natali to remove herself as administrator on the page. Neva will construct a social media policy for Council to review at a future Council meeting.

There was a brief discussion about Union dues, that being that the process of gathering information on the Union dues was being done and it will be discussed at a future meeting.

Councilwoman Armstrong asked to go back to the regular burning ordinance as the state of emergency for flooding was lifted and most clean up was done around the Borough.

The format of the council meeting minutes was discussed. Several residents and some members of council mentioned that they should be more detailed, Solicitor Neva Stotler mentioned that we are following the format according to the Sunshine Act, and that the minutes currently reflect the pertinent information that is required by said Act.

EDCO Park expressed concern about their meeting minutes not being part of the packets given to the council members for each meeting. Council President Dyer apologized and said that it is simply an oversight that will be corrected for the next meeting.

The monthly bills were discussed. Councilwoman Natali asked about the bill from the Solicitor's office, there was a discrepancy on the amount, it was corrected. She also asked about the invoice for Moose's Tree Service, Council President Dyer explained that an insurance claim was filed for the tree removal on May Lane and that the insurance company submitted a payment towards that invoice that reduced the cost significantly.

Mayor Dean Zinkhann reported that there were 220 calls to Seven Fields/Evans City Regional, with Evans City having 84 and Seven Fields having 136. He mentioned that there were 23 boat rescues. He mentioned that the Grant for bulletproof vests was accepted. He expressed concern about a resident having garbage on their property and said that Evans City could benefit from having one local carrier as opposed to several to take care of the excess garbage in the Borough.

Aaron Walker from the Fire Department reported that last month was relatively quiet, he asked about the one-sided parking ordinance for Harrison Street. He mentioned the Golf outing on July 27, 2019.

Solicitor Neva Stotler reported that the Right to Know requests have been responded to and her office is currently working to get the requested information sent to the requestor.

Councilwoman Armstrong mentioned that she checked with the local cable companies about video taping the council meetings, and neither Armstrong or Seneca Valley provide those services. The only option left is to pay someone to come and video tape the meetings.

President Lee Dyer reported on the memorial wall at EDCO Park. He got 3 quotes on cleaning and restoration of those walls which were passed around for council to view and discuss. He reported that the Library is going to redo the community room, and that since the Borough uses the room quite a bit throughout the year, he recommended that the Borough makes a donation of \$2,500.00 from the contingency fund to help with that process. Mayor Dean Zinkhann asked Ed Tanski of the Water & Sewer Authority if they had any rooms there that can be used for meetings. Ed reported that they do have rooms but they are small and not currently set up yet to be used for meetings. Ed said that the Water & Sewer Authority would like to commit to donating \$1,000.00 to the Library for the renovation of the community room.

Cindy Caldwell from EDCO Park discussed the memorial walls and the future plans of possibly moving the memorial walls to put in a bath house. Council President Lee Dyer and Councilman Matt Otto agreed to go evaluate the memorial walls to discuss at a later meeting.

Ed Tanski from the Water & Sewer Authority reported on the water main break near the intersections of Main Street and Jefferson Street on June 16<sup>th</sup>, 2019. He expressed appreciation for the workers that came and worked on Father's Day, and the residents for their understanding and patience during the event. He asked that residents notify the secretary of any changes in phone numbers for the Swift alert so that everyone can be properly alerted during events. He explained that new PA Department of Environmental Protection requirements will mean the Water & Sewer Authority will be performing fire hydrant flushings. The schedule for these flushings will be announced at their office, as well as posted on their Facebook page. He mentioned that the 2018 audit for the Water & Sewer Authority is complete. He discussed that they are conducting meter replacements on all mal-functioning meters, and residents who receive a notice to replace their meters are required to schedule that replacement within two weeks of being notified. He mentioned that the Water & Sewer Authority will be conducting feasibility studies for a sewer line extension on Margaret Avenue and extending water service to possible new development sites in the area. He mentioned the new office hours as of July 1, 2019, to accommodate residents.

Council President Lee Dyer and Councilwoman Faye Parenti are currently going over the budget to report on next month.

Cindy Caldwell from EDCO Park mentioned the design of the pool renovation, discussion about the design being wrong, the loudness of the pump, and the contractor not signing off on the design. Council supported efforts to correct the issues, and that there is a current noise ordinance in place.

The purchase of a new or restored 2nd computer for the Borough office was discussed. The Borough secretary mentioned that at the class that she took for training with PSAB, they discussed that up to \$1,000.00 of Liquid Fuel money can be used to purchase computer and related equipment. There was a quote from Graphix Business Solutions for a computer and monitor, but council decided that they will address this at a later time after the current road projects are complete and there is a better knowledge of the assets in the liquid fuel account.

The purchase of an annual Microsoft Exchange Online email plan from Graphix Business Solutions was discussed as the secretary has had several issues with the current email through Armstrong, such as scanning and sending documents, spam emails and the security of the current email account.

There was discussion about posting the audits and budgets from past years to the Borough website.

An ordinance was discussed for no parking on the East side of Harrison Street, between Washington Street and Jefferson Street.

#### Official Actions:

Motion to go back to regular ordinance on a burning ban by Councilwoman Armstrong. Second by Councilwoman Parenti. Motion carried.

Motion to pay the bills with corrections that were discussed by Councilwoman Natali. Second by Councilwoman Armstrong. Motion carried.

Motion to make donation of \$2,500.00 to the Evans City Library for the renovation of the community room by Councilwoman Armstrong. Second by Councilman Otto. Motion carried.

Motion to approve a Microsoft Office 365 email account for the Borough office by Councilwoman Armstrong. Second by Councilwoman Parenti. Motion carried.

Motion to accept the minutes of June 3, 2019 by Councilwoman Armstrong. Second by Councilwoman Parenti. Motion carried.

Motion to go into executive session at 7:47 PM by Councilwoman Armstrong. Councilwoman Parenti seconded the motion. Motion carried.

Motion to come out of executive session and into regular public meeting at 8:30 PM by Councilwoman Armstrong. Second by Councilwoman Natali.

Motion for an ordinance for no parking on the east side of Harrison Street between Washington Street and Jefferson Street by Councilwoman Parenti. Second by Councilwoman Natali. Motion carried.

Motion to hire a part time street department employee by Councilwoman Natali. Second by Councilman Otto. Motion did not pass as the vote was not unanimous.

Motion to accept the resignation of Councilwoman Shelley Natali effective July 1, 2019 by Councilwoman Armstrong. Second by Councilwoman Parenti. Motion carried.

Motion by to adjourn meeting at 9:00 PM by Councilman Otto. Second by Councilwoman Parenti. Motion carried.

*-Minutes taken by Denise Powell, Borough Secretary/Treasurer.*