

**Evans City Borough Council Minutes**  
**June 1, 2020**

Council Members Present:

Cheri Deener-Kohan  
Norman Nelson  
Faye Parenti  
Brad Rubinosky  
Diana Zoelle  
Dean Zinkhann, Mayor

Others Present:

Elizabeth Crowley, Secretary  
Neva Stotler, Solicitor  
Cindy Caldwell, EDCO Park

Council President Deener-Kohan called the meeting to order at 7:00PM with the pledge of allegiance.

Public Comment: None submitted.

Discussion:

Hiring of a part-time Public Works employee to assist in ditching, pipe, paving, mowing, and MS4 projects. There is concern over the safety of our current workers while working by themselves.

Official Actions:

A motion to accept the minutes of the May 4, 2020 monthly meeting and the May 21 Agenda Setting Meeting, pending the change requested by Faye Parenti that she does not believe the borough can afford a manager, made by Diana Zoelle, second by Norm Nelson. Vote 5 yes, 0 no. Motion passed.

A motion to accept the financial report and payment of the bills made by Norm Nelson, Second by Cheri Deener-Kohan. Vote 5 yes, 0 no. Motion passed.

A motion to advertise the PLGIT ordinance authorizing the account and P-Card made by Faye Parenti, second by Norm Nelson. Vote 5 yes, 0 no. Motion passed.

A motion to hold Evans City Trick-or Treat on Saturday, October 31, 2020 from 5-7pm and the parade on Thursday, October 29, 2020 subject to Covid-19 guidelines at that time made by Brad Rubinosky, second by Diana Zoelle. Vote 5 yes, 0 no. Motion passed.

A motion to create a job description and advertisement for a part-time Public Works employee for no more than 30 hours/week at the rate of \$15/hour made by Norm Nelson, second by Brad Rubinosky. Roll Call Vote as follows: Cheri Deener-Kohan – yes, Norm Nelson – yes, Faye Parenti – no, Brad Rubinosky – yes, Diana Zoelle – yes – due to the extra work that needs done for the comprehensive plan. Motion passed.

A motion to accept the proposal from HRG to review the Borough Zoning Ordinances made by Diana Zoelle, second by Cheri Deener-Kohan. Motion tabled after discussion of the best way to approach the comprehensive plan.

A motion to relocate of the Veteran's Memorials from EDCO Park to NexTier Bank on Main St. made by Diana Zoelle, second by Brad Rubinosky. Vote 5 yes, 0 no. Motion passed subject to indemnity agreement drawn up by NexTier Bank and Maintenance done by Evans City Public Works.

A motion to replace the crumbling curbs in front of the borough building with rubber curbs that will not need replaced as often for the cost of \$382.92 made by Norm Nelson, second by Diana. Vote 5 yes, 0 no, subject to the approval of the library board. Motion passed.

A motion to bid out the paving project on First St, Crescent St, Clearview Dr, Center Al, Park Av made by Norm Nelson, second by Diana Zoelle. Vote 5 yes, 0 no. Motion Passed.

A motion to begin the ordering process for a 2020 Dodge dump truck financed for 5 years to replace the GMC made by Norm Nelson, second by Diana Zoelle. Vote 5 yes, 0 no. Motion passed.

#### Motions Following the Executive Session:

A motion to approve the 90-day probation period as promised when hired for Mike Wendereusz made by Brad Rubinosky, second by Norm Nelson. Roll Call Vote as follows: Norm Nelson – yes, Faye Parenti – no, Diana Zoelle – yes, Brad Rubinosky – yes, Cheri Deener-Kohan – yes. Motion passed.

A motion to approve 4.5% raise for Mike Wendereusz retroactive to 90-day probation date made by Norm Nelson, second by Brad Rubinosky. Roll Call Vote as follows: Norm Nelson – yes, Faye Parenti – no, Diana Zoelle – yes, Brad Rubinosky – yes, Cheri Deener-Kohan – yes. Motion passed.

#### Reports:

Mayor Zinkhann reported that there are complaints of high grass in town and it will be taken up at the next Police meeting. There have also been complaints of increased traffic and speeding on Railroad St.

Solicitor Stotler reported on the property on Pierce St. that is in foreclosure. There are no municipal liens on the property, but she will be in contact with ECWSA and the tax collector for utility and tax liens. She will send a letter to the property owner on First St to ask for a discussion with council regarding the stormwater issue.

Cheri Deener-Kohan reported that the library will open June 8<sup>th</sup> for curbside pick-up. Returned books will need a 3-day quarantine period. The library board hasn't decided if the community room will be open in time for the borough's July meeting. She also reported that the disaster resolution should be allowed to expire on June 30<sup>th</sup> since the county has changed to the green phase. The office may be open to residents, with the requirement that visitors wear a mask and the window will open as the secretary feels comfortable and council members make appointments as needed for 1 hour at a time. The July meeting will have the requirement of 6-feet apart in order to meet physical distancing requirements and public comment by email and phone will still be accepted for any resident uncomfortable with attending the meeting.

Brad Rubinosky reported that the employee review form has been finished and dropped off at the office. Beth will email a copy to the council.

Norm Nelson reported that street sweeping has started earlier this morning. Vehicles are still being left on the streets regardless of communication to residents to move them. He also reported that the GMC dump truck will not last for many more winters and has been researching new trucks.

Cindy Caldwell reported that the Covid-19 plan is in place for EDCO Park including an online reservation system for the pool. The report is on file.

Diana Zoelle attended the Water and Sewer Authority meeting on May 27<sup>th</sup>. They are unable to assist with any grants or funding for line replacement on Main St as they have no available funds for additional projects. She will be in communication with Norm Nelson regarding stormwater trouble spots. Also, the community newsletter will be out on June 3 and will cost the borough much less than the last time due to a change in printing companies.

#### New/Unfinished Business:

Norm Nelson has a contract from Bruce & Merrilee's, but it is not specific to Evans City's needs.

Brad Rubinosky would like to switch to the EMA Committee and have Norm Nelson take the spot on the Finance Committee.

Executive Session called at 8:57PM. Meeting reconvened at 9:23.

Neva Stotler will draft a Memorandum of Understanding between the Borough and the Union and Mike Wendereusz.

Motion to adjourn at 9:29PM made by Brad Rubinosky, second by Norm Nelson. Vote 5-0.

Elizabeth Crowley  
Secretary-Treasurer