

Evans City Borough Council Minutes
November 1, 2021

I. Call to Order/Pledge

Ms. Deener-Kohan called the meeting to order at 7:00pm with the pledge of allegiance.

II. Roll call

Council Members Present:

Cheri Deener-Kohan
Patty Tumminello-Murphy
Rob Reppert
Brad Rubinosky
Diana Zoelle
Dean Zinkhann, Mayor

Others Present:

Elizabeth Crowley, Secretary
Jason Saver, Code Enforcement Officer
Bonnie Brimmeier, Solicitor

III. Public Comment

Pam Greenawalt who owns P&B Sweets and Eats on Main St. would like to form an Organization Committee comprised of one person from each board within the borough. She also asked if there was available storage on the third floor of the Water and Sewer Building. She was directed to contact the Water and Sewer Authority on the use of their building.

Mark Wabiszewsky of 241 Beacon Light Road, Renfrew, who owns property at 414 N. Washington St spoke on his plans for building and his business. He has been working with Kevin Harancher to get all the necessary permits. He also said he is willing to donate his knuckle boom equipment to hang a flag for the veteran procession.

IV. Consent Agenda

Rob Reppert motioned to approve the minutes of the October 2021 meetings and the financial report. Second by Brad Rubinosky. Vote: all in favor. Motion carried.

V. Discussion

a. Salt Shed Replacement

Nothing new to report.

b. STMP Grant

The kick-off meeting was held on Wednesday, October 27 with Debby Grass and her team from Grass Root Solutions and Michael Foreman from DCED.

c. Santa Caravan

Evans City Borough will participate in the multi-municipality caravan on December 18, and the Lion's Club will be allowed to hold theirs as well if they wish.

d. On-Street Parking

The Public Works department has been talking with Chief McCombs to finalize wording.

e. Meeting with CSX

Cheri and Rob will meet with the representative from the railroad to discuss the borough's concerns of the debris in the creek.

f. Historical Section on Website

Cheri will talk to the Historical Society to submit newsletters and historical stories to share on the borough website.

VI. Official Actions

- a. Motion to Consider Advertisement of 2022 Budget
Rob Reppert motioned to advertise the 2022 Budget, second by Patty Tumminello-Murphy. Vote: all in favor. Motion carried.
- b. Motion to consider changing motion from Sept 8 to Resolution 6-2021 for the approval of Keystone grant application for Library
Motion to approve made by Brad Rubinosky, second by Patty Tumminello-Murphy. Vote: all in favor. Motion carried.
- c. Motion to consider Resolution 7-2021 allowing e-signatures for the awarded contract of Keystone grant for Library.
Motion to approve by Patty Tumminello-Murphy, second by Rob Reppert. Vote: all in favor. Motion carried.
- d. Motion to consider Streets/Alleys for Paving/Tar & Chip 2022
Motion to approve the paving of Harmony Alley from S. Washington to S. Jackson, Shaffer Alley from Main St to Stokey Alley, and 3 other unnamed alleys between Pattison and Belle Streets and the Tar and Chipping of N. Washington from Main St to Wahl Ave, N. Jackson from Main St to Wahl Ave, and Wahl Ave from N. Washington to N. Jackson made by Diana Zoelle, second by Rob Reppert. Vote: all in favor. Motion carried.
- e. Motion to consider mower replacement bids
Three quotes were collected for a new mower. A Cub Cadet from M&R Equipment for \$6,807.62, a Simplicity from Murphy's Tractor for \$11,512.92. Motion to purchase the Cub Cadet, contingent on warrantee made by Diana Zoelle, second by Rob Reppert. Vote: all in favor. Motion carried.
- f. Motion to consider Admin Training course from PSAB for Secretary
The cost of the 5-course training is \$150. Motion to approve made by Patty Tumminello-Murphy, second by Diana Zoelle. Vote: all in favor. Motion carried.
- g. Motion after Executive Session to amend Covid Policy to require a negative Covid test after a sick day or if the test returns as positive, it's ok to return to work after 10 days. Motion made by Rob Reppert, second by Brad Rubinosky. Vote: all in favor. Motion carried.

VII. Reports:

- a. Code Enforcement:
Jason Sarver submitted a report which is on file.
- b. Human Resources:
Will move to executive session at the end of the meeting.
- c. Streets/Public Works:
Report on file.
- d. Butler Co. COG:
Brad attended the meeting held at the Butler Township Building. The main concern spoken of was the lack of volunteers for all county Fire Departments and EMTs
- e. Mayor:
The Police commission meeting was cancelled last month.
- f. President:
 - *Library: The Keystone grant application has been submitted.*
 - *The Halloween Parade was well attended and the lighted pumpkins that were put out were nice.*

- *A Small Business Saturday event will be held on November 27. Families will receive a ticket to be punched at each participating business. A fully punched card will allow for a free picture with Santa.*
- g. Secretary:
Reported on the Newly Elected Municipal Official course that is available for all council members. Costs are \$125/person or \$100/person if 4 or more members attend an in-person event.

VIII. New Business

- a. PMRS Retirement- Beth has spoken with PMRS regarding moving the retirement funds. PMRS would cost \$20/person each year and would handle the actuary requirements and investments. More information has been requested.
- b. Garbage Contract – Some residents have called the office complaining of garbage service. The borough doesn't have a garbage contract, unlike other municipalities. Discussion commenced regarding occupancy permits and rental inspections.
- c. Emergency notification system – We are looking into other software for community notifications and the possibility of sharing the cost with the ECWSA.
- d. Health Benefits Open Enrollment – Open enrollment forms for any changes to 2022 benefits are due by November 17.

IX. Executive Session

Brad Rubinosky motioned to adjourn to Executive session at 8:17pm, second by Rob Reppert.

Regular meeting recommenced at 8:36pm with motion listed above.

X. Adjournment

Rob Reppert motioned to adjourn the meeting at 8:38pm, second by Brad Rubinosky. All in favor. Motion carried.

Elizabeth Crowley
Secretary-Treasurer