

# MINUTES

## Evans City Borough Council

### Regular Meeting

November 2, 2020  
via Zoom Meeting

#### I. Call to Order/Pledge

The meeting was called to order at 7:02pm by Council President Deener.

#### II. Roll call

##### Council Members Present:

Cheri Deener-Kohan

Norman Nelson

Rob Reppert

Brad Rubinosky

Diana Zoelle

Dean Zinkhann, Mayor

##### Others Present:

Elizabeth Crowley, Secretary

Neva Stotler, Solicitor

#### III. Public Comment

No public comment was given.

#### IV. Discussion Items

- a. Property Maintenance Ordinance: Ms. Stotler recommended that the council will be best served by meeting with herself and the planner to modify the ordinance to the Borough's needs.
- b. Library Lease: The library lease is still in effect. There has been some speculation over who is responsible for repair/replacement costs of large items such as heating/cooling systems. There is a contingency fund in the budget in case the need arises.
- c. Event Permit form: Concern was raised due to the streets being closed for the car cruise held in October. Discussion commenced regarding requirements to procure an Event Permit 60 days prior to an event to allow for borough organization of the necessary components to make sure of the safety on borough streets.

#### V. Official Actions

- a. Norm Nelson motioned to approve the minutes of both the October 5 and October 15 meetings, second by Brad Rubinosky. Vote: 5 yes, 0 no. Motion carried.
- b. Diana Zoelle motioned to pay the expenses as presented, second by Norm Nelson. Vote 5 yes, 0 no. Motion carried.
- c. Motion to enter into a maintenance agreement with NexTier Bank for the placement and maintenance of the Veterans memorial monuments and provide for the execution of the agreement by Council President made by Norm Nelson, second by Rob Reppert. Vote 5 yes, 0 no. Motion carried.
- d. Motion to advertise the 2021 Budget made by Brad Rubinosky, second by Norm Nelson. Vote 5 yes, 0 no. Motion carried.
- e. Motion to appoint DTRedevelopment and Ben Levenger as planner for Downtown Revitalization made by Diana Zoelle, second by Norm Nelson. Discussion commenced in regards to scheduling a meeting with Mr. Levenger for the second week of December. Vote 5 yes, 0 no. Motion carried.
- f. Motion to purchase equipment to allow ECSF Regional Police Department to video the main roads and intersections of town in the amount of \$2760.00 which includes installation and training made by Norm Nelson, second by Brad Rubinosky. Vote 5 yes, 0 no. Motion carried.
- g. Motion to permit subdivision of Ifft property was tabled due to the need of a subdivision form to be completed by land owner.

#### VI. Reports:

- a. **Mayor** Zinkhann thanked council for passing the maintenance agreement for the moving of the Veterans Memorials and also with their assistance with the bussing situation on First, Second, and Third Streets.
- b. **Solicitor** Neva Stotler will be preparing an ordinance that the State Auditor General requested which will dissolve the pension plan that the borough had for the police department and allow the ECSF Regional Police Department to have fully on their own.
- c. **Committees**
  - i. **HR:** Brad Rubinosky and Norm Nelson reported that the new part-time public works employee has started and seems to be doing well. He will be trained with the plow trucks in case of emergency situations and will plow sidewalks, at the park and library primarily.
  - ii. **Finance:** The budget is finalized and ready to be adopted at the next meeting.
  - iii. **Streets:** Report is on file. The last day to put out leaves will be November 20. This allows for the salt spreader to be put on the trucks in preparation for inclement weather. Also, the generator was transferred to the CVREMA for their use, but they feel it is too big and expensive to run. They will be looking into selling it or trading in on a smaller one that is more cost effective.
- d. **President** Cheri Deener reported that the paving is mostly completed in town, but ditching still will need done once the Skid Steer is delivered. Also, there was good feedback from residents on holding Trick-or-Treat from 5-7 this year. Halloween falls on Sunday in 2021, so Trick-or-Treat will be held on Saturday the 30<sup>th</sup> from 5-7 again.

## VII. **Adjournment**

Brad Rubinosky motioned to adjourn at 8:38pm, second by Rob Reppert. Motion carried.

Submitted by  
Elizabeth Crowley  
Secretary-Treasurer