

Evans City Borough Council Meeting

July 2, 2018

Council President, Lee Dyer called the regular meeting to order at 6:00 p.m. followed by the pledge of allegiance.

Members in attendance were as follows:

Councilwoman Parenti
Councilwoman Natali

Councilman McKinney
Councilwoman Armstrong

Councilman Dyer

As well as: Mayor Zinkhann
Norman Nelson
Ed Tanski (WSA)

Sean Gallagher (Solicitor)
John Rodgers (EDCO)

Mike Gallagher (Solicitor)
Aaron Walker (Fire Dept.)

Public Session: James Marburger was present to discuss the intersection at Third Street & Mars Evans City Road and the high brush that is blocking the view when trying to turn towards Mars. Is there anything that the borough can do to have the homeowners cut/clear the brush before someone gets hurt at this intersection? Council President stated that he would get with the Chief of Police regarding this issue.

Councilwoman Armstrong made a motion to approve the June 4, 2018 minutes as presented. Councilwoman Natali seconded the motion. Motion carried.

Councilwoman Armstrong made a motion to approve the payment of bills as presented. Councilwoman Parenti seconded the motion. Motion carried.

EDCO – With the warm weather recently, pool attendance has been up. July 11, 2018 will be another free swim day with additional free swim day's scheduled and sponsored by local businesses for later this summer. John Rodgers inquired about the dual lease of the Park with the Authority holding a lease and Butler Transit also leasing a portion of the park from the Borough. Councilman Dyer and the solicitor explain that it is acceptable and legal to do such. The solicitor will be reaching out to John Paul from the Transit Authority to verify that they will only be utilizing the parking area after the pool closes in September.

Sean Gallagher inquired to John Rodgers on the status of the Park Authority's Financial Audit. Mr. Rodgers explained that the Authority has paid for the Audit and they are just waiting for the auditing firm to finalize things. Ashlee Zinkhann spoke to a conference call scheduled with the auditing firm this coming Friday and they should have the results shortly after that call.

Fire Department – 1 Call reported in Evans City Borough, 8 calls in Forward Township and 15 mutual aid calls. The golf outing will be next month.

Water/Sewer Authority – The major project within the Borough right now is the relocating of a line on Mars Evans City Road that is running about 2 weeks behind schedule because of some unforeseen problems that have been encountered.

Cindy Caldwell wanted to thank the WSA employees for helping with an air leak that they had at the park.

Public Works – Wiest Paving plans to begin the paving on Thursday, July 5, 2018 public works will be leaving notes on resident's doors with notification to have their cars moved as to not delay the paving project.

Mr. Nelson was only able to get 2 bids for the tar & chipping. The solicitor explained that as long as there was an attempt to get a third bid that would be acceptable. Mr. Nelson also got a price on having May Lane tar & chipped from Mars Evans City Road to the Borough line at a cost of \$9,500 to \$10,000.

Mr. Nelson also spoke to Charles from Froward Township in regards to not sharing the plowing of May Lane. Charles does not want to relinquish because it would be an inconvenience for both municipality.

Councilwoman Armstrong made a motion to authorize the Street Committee to purchase cross walk signs for the school crosswalk and mirrors for the bottom of Hill Street up to the cost estimates included in the Public Works report. Councilwoman Parenti seconded the motion. Motion carried.

Tar & Chipping of Van Buren Ext, N. Jackson Street (the hill), Elizabeth Avenue, Center Alley from Dunbar Alley to the end. Voelker Paving submitted a bid for \$13,500.00 and Russell Standard Corp submitted a bid for \$14,337.89. Councilwoman made a motion to accept Voelker's low bid at \$13,500.00. Councilwoman Natali seconded the motion. Motion carried.

Mayor's Report – Police Report of Calls for service 124 calls in Evans City Borough with 130 calls in Seven Fields Borough.

The Code Officer has resigned because of health issues; therefore the borough will be looking for a new Code Enforcement Officer in the near future.

Emergency Management Coordinator – Council received final documents for this position and will be reviewing and taking action at the next meeting.

Presidents Report – FEMA Maps were made by the secretary and each council member would like to have a copy of the maps. The maps do not show individual property locations.

HR Committee will be meeting with ADP to investigate timeclocks and meeting with the secretary to go over stuff within the office.

Councilwoman Natali questioned if the Borough has a non-elected person appointed to the vacancy board? Councilwoman Armstrong thought that Janet Shaffer was appointed a few years ago. Ms. Natali believes that Ms. Shaffer would now be a conflict of interest since her sister, Ms. Parenti, is a member of active council now. After discussion, it has been determined that the board does need to appoint a non-elected member to the Vacancy Board. The secretary will post on Facebook and the Borough website of the need for a volunteer to fill this position.

Ms. Natali also inquired if the Borough has a written Public Comment Policy. Mr. Dyer believed it was 3 minutes. The secretary was not able to find any such resolution. Mr. Tanski, a former member of Council thought it was enacted in 2011; the secretary will again check the records and report back to council.

Councilwoman Armstrong made a motion to utilize Carbonite.com as a backup system for the Borough files. Councilwoman Parenti seconded the motion. Motion carried.

Councilman McKinney handed out copies of his written resignation to members of Council. The Solicitors recommended that if Mr. McKinney agrees that Council wait until the August meeting to accept his resignation so that the Vacancy Board will be able to fill the vacancy of the Council. Mr. McKinney did agree to wait until the August meeting.

Lee Dyer asked for an executive session at 6:45 p.m. to discuss the Employee Handbook and they will be returning to public session to cast a vote.

The meeting returned to public session at 6:58 p.m.

The solicitor of the Borough asked Cindy Caldwell from EDCO Park to send the solicitors copies of the older and current bylaws of the Authority, a list of Board members of the Authority and the redacted copies of the clearances for employees, board members and volunteers by next week.

Councilwoman Armstrong made a motion to enact the updated guidebook submitted by the HR Committee after a few typographical errors are corrected. Councilwoman Natali seconded the motion. Motion carried.

Councilwoman Armstrong made a motion to adjourn the meeting at 7:15 p.m. Councilwoman Parenti seconded the motion. Motion carried.

Respectfully submitted,

Nadine Grabe,
Borough Secretary